



# ***2016***

# ***Annual Report***

## **Mission Statement**

The mission of East Jefferson Fire Rescue is to make our community safer by protecting lives and property and caring for the needs of the people we serve. We will efficiently and effectively mitigate fire, health and other life safety hazards with a prompt, professional and positive customer experience.



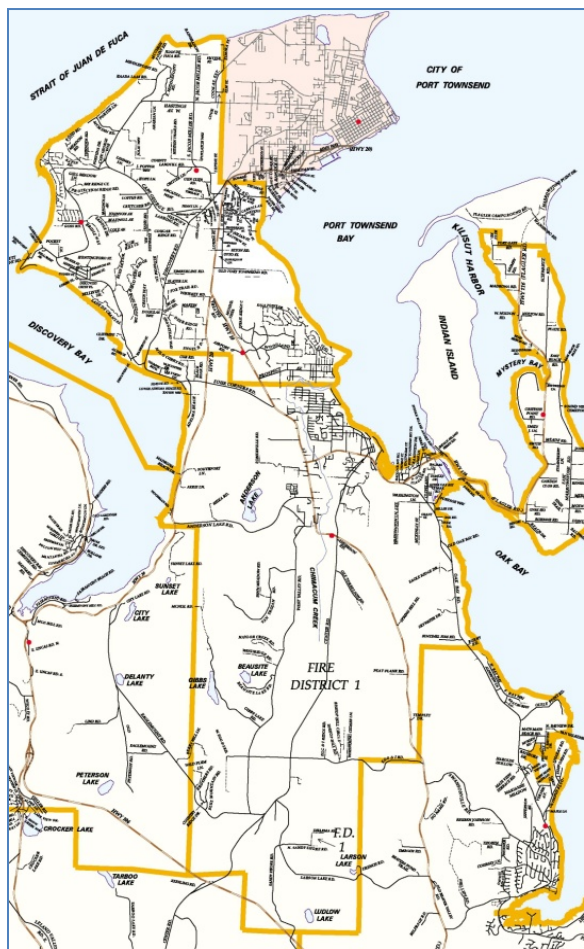
## 2016 Annual Report

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## 2016 Annual Report



*East Jefferson Fire Rescue in Washington state is the product of the 2005 merger between Jefferson County Fire Districts 1 and 6 and the Port Townsend Fire Department.*

*Three staffed fire stations serve the District:*

*Station 1-1: 9193 Rhody Dr., Chimacum, WA*

*Station 1-5: 35 Critter Lane, Port Townsend, WA*

*Station 1-6: 701 Harrison St., Port Townsend, WA*

*The District is supplemented by three volunteer stations:*

*Station 1-2: 6693 Flagler Rd., Marrowstone Island, WA*

*Station 1-3: 50 Airport Rd., Jefferson County Int'l Airport, WA*

*Station 1-4: 3850 Cape George Rd., Port Townsend, WA*

### 2016 at a Glance

Service Area: 68 square miles\*

Population Served: 21,191\*\*

Operating Cost: \$6,924,254

Fire Insurance Rating: 5

Total Alarms: 4,501

Avg. Response Time: 7:31

Administrative Employees: 3.1

Response Employees: 27

Volunteer/Resident Volunteers: 29

Tender Operator Volunteers: 1

\* Jefferson County Central Services GIS

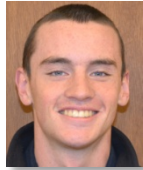
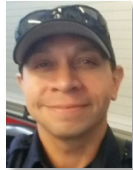
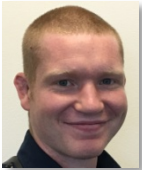
\*\*Total includes JCFPD 1 population (11,706) and City of Port Townsend population (9,485)



## 2016 Annual Report

### 2016 Major Developments

**Three Firefighters promoted to career:** Firefighter/EMT's Alex Morris (L), Scott Pulido (C) and Stevie Weaver (R) were promoted from Volunteer Resident to career status. Morris joined A-shift while Pulido and Weaver joined C-shift.



**EJFR's Booth places 3<sup>rd</sup>:** At the annual Jefferson County Fair, EJFR's booth received 3<sup>rd</sup> place for best interactive exhibit.

Children of all ages ran the firefighter obstacle course with hose and a bucket of water before spraying a water/compressed air fire extinguisher on a propane-powered fire prop.



**Fire Safety Week Open Houses Held:** In October, EJFR held our first open houses in support of National Fire Safety Week. Station 1-6 in Uptown and Station 1-1 in Chimacum were both opened to the general public. Fire safety materials were distributed and light refreshments were served to visitors.

**Rescue Swimmers Certified:** Caton White and JB Fairbanks became the first area firefighters to pass the rigorous United States Coast Guard Surface Rescue Swimmer program in January. After 45 hours of in-pool and in-ocean training, which included a 1,000 meter swim and 200-meter victim tow simulation, they successfully completed their open water final in the choppy waters off the Point Wilson lighthouse.





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### **Cascadia Rising Drill:**

EJFR partnered with Department of Emergency Management, Army National Guard, local law enforcement and county and state officials in participating in a simulated 9.0



earthquake along the Cascadian fault line in June. The multi-day drill included thousands of participants across the state and was the largest exercise of its kind in the Pacific Northwest.

### **EJFR sponsors Burn to Learn for PT:** EJFR hosted students from Port Townsend High School's



forensics class for a Burn to Learn program at Station 15. Students learned how fire investigations are conducted, burn patterns, material composition, fire photography and evidence collection techniques.





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**Chili cookoff in Oct:** EJFR cooks were invited to show off their talents for residents of Seaport



Landing in an epic chili cook-off in October. FF/PM Jeff Woods walked away with the winner's trophy, with FF/PM Tammy Ridgway finishing second and EJFR Administrative Assistant Emily Stewart coming in third.

**Reptile Man:** Reptile Man came to visit the EJFR family in April, bringing a variety of cold-blooded friends for kids to ogle, pet, hold and occasionally ride.



**Scott Stair Climb:** In March, a five-person team of firefighters and volunteers from EJFR participated in the annual Scott Firefighter Stair Climb, raising nearly \$3,000 to benefit the Leukemia and Lymphoma Society. EJFR Resident Volunteer firefighter/EMTs Scott Pulido and Kate Griffin and volunteer EMT Pat McNerthney climbed this year, aided by a support team of firefighter DeAndre Wesley and firefighter/EMT JB Fairbanks.





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### 2016 Major Incidents

- A detached garage fire destroyed an uninsured album collection worth an estimated \$100,000 in January. Although 20,000 albums were destroyed, an additional 7,000 albums stored in the house were unaffected.
- In February, a fire destroyed a large storage structure in the 200 block of W. Horton St. in Irondale. No one was injured in the blaze.
- Electrical power to Marrowstone and Indian Islands was cut for about 10 hours after a car hit a power pole near the bridge to Indian Island in March.
- A recreational vehicle parked in the 100 block of West Price St. in Port Hadlock was destroyed by explosion and fire in April. There were no injuries.
- A 69-year old Port Hadlock man was killed in a single-car traffic collision on SR 19 near the intersection with SR 20 in May.
- In June, two people were flown to Seattle with injuries after a car rear-ended a motorcycle in Chimacum.
- A home in the 900 block of Adams St. in Uptown Port Townsend was destroyed by fire in July. There were no injuries but two dogs were killed in the blaze.
- Two people and a dog were left temporarily homeless after a house fire in Port Hadlock in August.
- A collision between pickup trucks sent two men to Jefferson Healthcare with injuries in Sept. One man was cited for hit-and-run after leaving the scene of the accident.
- A fast-moving fire destroyed a detached shop on Marrowstone Island in Oct. There were no injuries.
- Also in Oct, an 8-foot homemade speed boat was heavily damaged after the captain of the vessel failed to negotiate a high speed turn and crashed into pylons below the Pope Marine pier. The man was uninjured, other than a slight bruising of his ego.
- A 60-year old Las Vegas man was flown to Harborview Medical Center in serious condition after a motorcycle accident on S.R. 20 near Eaglemount Rd. in November.
- An improperly stabilized crane collapsed in the Port Townsend Boat Haven in November, injuring the operator.
- State Route 20 was closed for nearly two hours in December after a five-car accident. Two people were injured in the collision.



## 2016 Annual Report

### Board of Commissioners



Rich Stapf  
Commissioner 1 (Chair)  
Term 2015



Zane Wyll  
Commissioner 2  
Term 2019



Dave Johnson  
Commissioner 3  
Term 2017

### City Council Members



Amy Howard



Catharine Robinson



Deborah Stinson

### Responsibilities

East Jefferson Fire Rescue was created by a contractual consolidation of the City of Port Townsend Fire department and Fire District No. 1 under an interlocal agreement in 2006. The agreement provides for management by a joint oversight board consisting of the elected Board of Commissioners from District 1 plus three members of the Port Townsend City Council.

The Board of Commissioners, in collaboration with the City oversight board members, approves the scope and direction of services to be provided to the citizens and ensures that the needs of the citizens are met, in so far as possible, with available resources. In addition to establishing policies, approving operational procedures and supervising the Fire Chief, the Board determines types and levels of funding, approves budgets and tax levies as well as authorizing contracts and expenses incurred by the District.





### Administrative Division

The Administrative Division, under the direction of the Fire Chief, is responsible for human resource services, financial accounting, budgeting, and reporting services; treasury and investment management and risk management. The division also manages debt issuance and legal services, technical services, maintenance and management of District records and provides administrative support to the Board of Commissioners.

### Human Resources

The Human Resources function encompasses several programs and services designed to support the District and its employees and volunteers in the achievement of its mission and objectives. Human Resources oversees areas pertaining to the people, employee benefit administration, volunteer pension and relief fund, personnel recruitment, salary administration, health and wellness, personnel policy maintenance and other areas essential to the management of the District's human resources.



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Union Personnel (As of 12/31/16)		
Hire Date	Name	Position
09/1/1998	Aman, David	Firefighter EMT
10/1/2008	Bergen, Trevor	Firefighter Paramedic
10/1/2010	Carver, Ben	Firefighter EMT
12/1/2004	Chambers, Reece	Firefighter EMT
04/1/2003	Clouse, Justin	Lieutenant Paramedic
04/20/2009	Dean, Zach	Firefighter EMT
01/01/2016	Fairbanks, JB	Firefighter EMT
09/1/2008	Fletcher, Justin	Firefighter EMT
02/1/2007	Grimm, Steve	Lieutenant
08/1/1999	Kauzlarich, Chris	Lieutenant
05/1/2000	Kilgore, Curtis	Lieutenant Paramedic
11/1/2004	Kithcart, Mike	Firefighter EMT
04/1/2003	MacDonald, Jason	Lieutenant Paramedic
03/1/2011	Macrae, Stuart	Firefighter EMT
10/1/2010	Martin, Richard	Firefighter EMT
02/1/2003	Minker, Aaron	Firefighter Paramedic
01/1/2005	Neville, Sam	Firefighter Paramedic
03/1/2011	Porter, Ethan	Firefighter EMT
08/16/2010	Ridgway, Tammy	Firefighter Paramedic
10/1/2008	Rogers, Gavin	Firefighter EMT
09/1/2008	Sanders, Curtis	Firefighter EMT
01/1/1990	Schumann, Rolf	Firefighter Paramedic
10/1/1998	Steele, Steve	Firefighter Paramedic
11/30/2008	White, Caton	Firefighter EMT
07/1/2015	Walker, Scott	Firefighter EMT
03/1/2004	Woods, Jeff	Firefighter Paramedic
07/1/2009	Yelaca, Peter	Firefighter Paramedic

Administrative Personnel		
Hire Date	Name	Position
01/16/2010	Beezley, Bill	PIO/PES (Part Time)
02/01/2005	Krysinski, Ted	Deputy Chief Training Operations
03/09/2010	Sanders, Kindra	Office Clerk (Part Time)
08/26/2014	Stewart, Emily	Administrative Assistant
01/20/2014	Tracer, Brian	Assistant Chief Fire Prevention
05/16/2008	Pomeroy, Gordon	Fire Chief
09/08/2014	Ysseldyke-All, Terri	District Secretary



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Non Union Personnel		
Hire Date	Name	Position
10/8/1979	Coulter, Bob	Company Officer, Volunteer
11/1/2011	Craig, Crystal	Volunteer
08/04/2016	Dalrymple, Andy	Resident Volunteer Firefighter
07/08/2013	Geelan, Matt	Volunteer
08/04/2016	Hoffman, Joe	Resident Volunteer Firefighter
7/24/2008	Hunt, William	Volunteer
7/12/2012	Kier, Wayne	Volunteer
08/04/2016	Kinney, Jacob	Resident Volunteer Firefighter
1/1/2000	McNerthney, Pat	Volunteer
08/19/2014	Morris, Alex	Resident Volunteer Firefighter
7/17/2012	Pulido, Scott	Resident Volunteer Firefighter
08/04/2016	Ralls, Jacob	Resident Volunteer Firefighter
4/18/1996	Rodrigues, Colleen	Company Officer, Volunteer
1/22/2002	Short, Sandy	Volunteer
08/19/2014	Weaver, Stevie	Resident Volunteer Firefighter
4/14/1992	Willestoft, Patricia	Company Officer, Volunteer
08/04/2016	Williams, Patrick	Resident Volunteer Firefighter



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### Financial Services

Financial Services encompasses all financial accounting such as budget preparation and presentation, accounts payable, accounts receivable, payroll, annual reporting to State Auditor, monthly financial reports, treasury and investment management, risk management, internal auditing for compliance with state law, and assisting with strategic forecasting. This area also includes grant management, compliance and reporting and management of debt issuance and legal services.

The following tables provide an overview of the District's 2016 budgets. The fund balance (or "operational reserve") includes the resources to meet expenses during the first months of the fiscal year until property taxes collected are available May 1. The Fund also provides a "rainy day" reserve.

2016 Fire and EMS Budget Overview			
Expenses (Budgeted)	\$6,924,254	Expenses (Actual)	\$6,567,242
Revenue (Budgeted)	\$6,960,096	Revenues (Actual)	\$7,061,900*
Beginning Fund Balance	\$3,218,368	Ending Fund Balance	\$3,789,843
<i>Figures exclude the District's general obligation bonds restricted to Capital Projects issued in 12/2010 and refinanced in 4/2013.</i>			

### Additional Funds

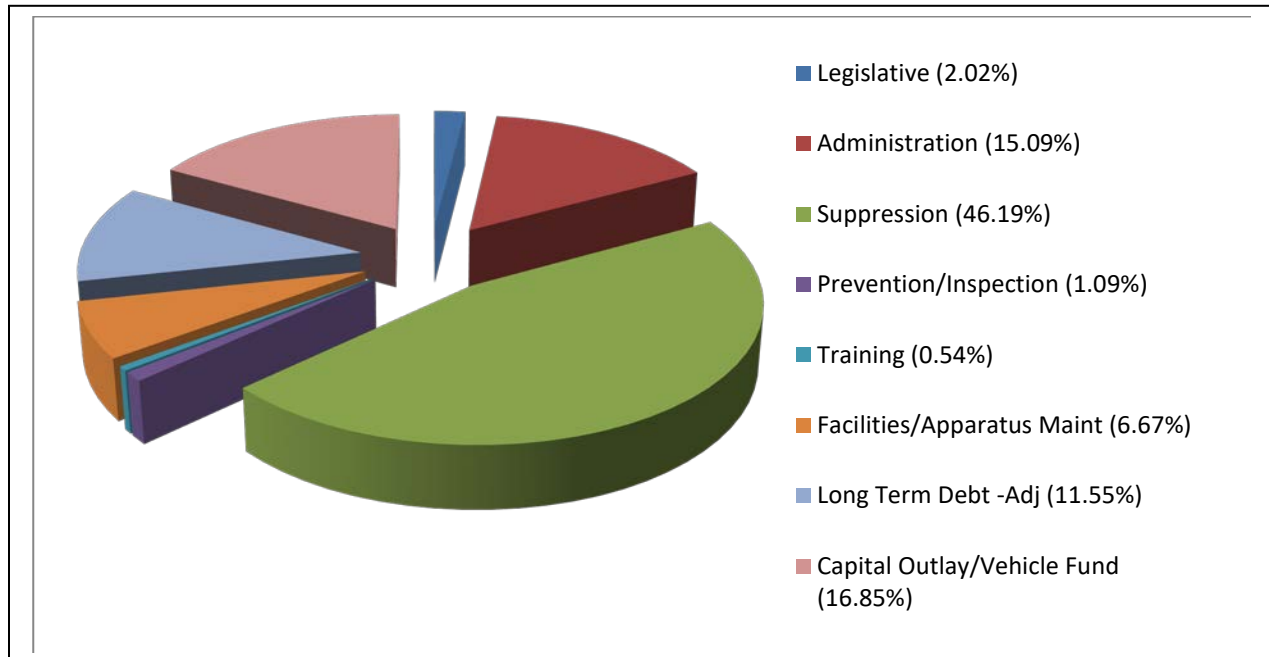
\*The District also has a Fire Apparatus/Equipment Replacement Fund. Currently \$150,000 is budgeted to be transferred to this account annually. The 2016 end of year balance is \$132,031. The goal is to increase the annual transfer of funds to assist in cost of new apparatus/equipment (new ladder trucks cost in excess of \$1 million and replacement of Self Contained Breathing Apparatus (SCBA) equipment will be in excess of \$500,000 (SCBA acquired in 2016)).

\*\*The District also has an EMS Apparatus Replacement Fund. Currently \$0 is budgeted to be transferred to this account annually. The 2016 end of year balance is \$240,481. The goal is to increase the annual transfer of funds to assist in cost of remounting and purchasing new ambulances. Ideally ambulances should be replaced every 5 years and the life expectancy of the boxes is 3 rotations or 15 years.



## 2016 Annual Report

### 2016 Fire Expense Summary



LEG	Legislative (2.02%)	\$ 79,320
ADMIN	Administration (15.09%)	\$ 592,900
SUPP	Suppression (46.19%)	\$ 1,814,480
PREV	Prevention/Inspection (1.09%)	\$ 42,860
TRAIN	Training (.54%)	\$ 21,113
FAC	Facilities/Apparatus Maintenance (6.67%)	\$ 262,135
LTD	Long Term Debt -Adjusted (11.55%)	\$ 453,843
CAP	Capital Outlay/Vehicle Fund (16.85%)	\$ 661,882

The **Legislative Division** expenses (2.02%) include personnel, benefits, and training and travel costs for the Commissioners and District Secretary. Also included are District paid expenses for the annual Volunteer Appreciation/Awards banquet and any District election costs.

The **Administration Division** expenses (15.09%) include personnel costs for the Chief, Deputy Chief, Assistant Chief, Administrative Assistant, part-time Office Assistant, office supplies, administration related small tools and minor equipment, training, professional legal services, accounting/payroll software, IT services, state audit fees, hose testing, telephones (land line and mobile), postage, advertising, rentals and lease, commercial and auto insurance, dues, subscriptions, memberships, miscellaneous repairs, and miscellaneous.





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The **Suppression Division** expenses (46.19%) includes 40% of wages and benefits for all career personnel, overtime costs, volunteer stipends, volunteer resident program and 911 dispatch fees, 100% of expenses for the State Board for Volunteer Firefighters, protective clothing, uniforms and uniform allowance, disability insurance, operating supplies, Self-Contained Breathing Apparatus supplies/repairs, fuel, small tools and minor equipment, marine program equipment, technical rescue equipment (replacements), and radio repairs/purchases.

The **Prevention/Investigation Division** expenses (1.09%) include wages and benefits for the part-time Public Education Specialists/Public Information Officer, and public education materials. In 2012 the Investigation Division was reincarnated so we would no longer need the professional services from outside contracted Fire Code Official. During this first 2 years there have been major changes affecting the entire County. Fire Investigation and Arson Investigation teams have been formed and through agreements with both the City of Port Townsend and Jefferson County Fire Marshall duties have assigned to East Jefferson Fire Rescue. Olympic Region Clean Air Agency has turned over issuing land clearing permits to East Jefferson Fire Rescue who is then allowed to collect associated fees.

The **Training Division** expenses (.54%) include training equipment, volunteer recruit school, volunteer resident recruit school, professional services for instructors, travel, meals, and conference registration costs.

The **Facilities/Apparatus Division** expenses (6.67%) include building and cleaning supplies, minor building repair and maintenance supplies, rental expenses, building maintenance contracts, all utilities, 60% vehicle repair and maintenance contract, and 100% of other miscellaneous fire vehicle repair expenses.

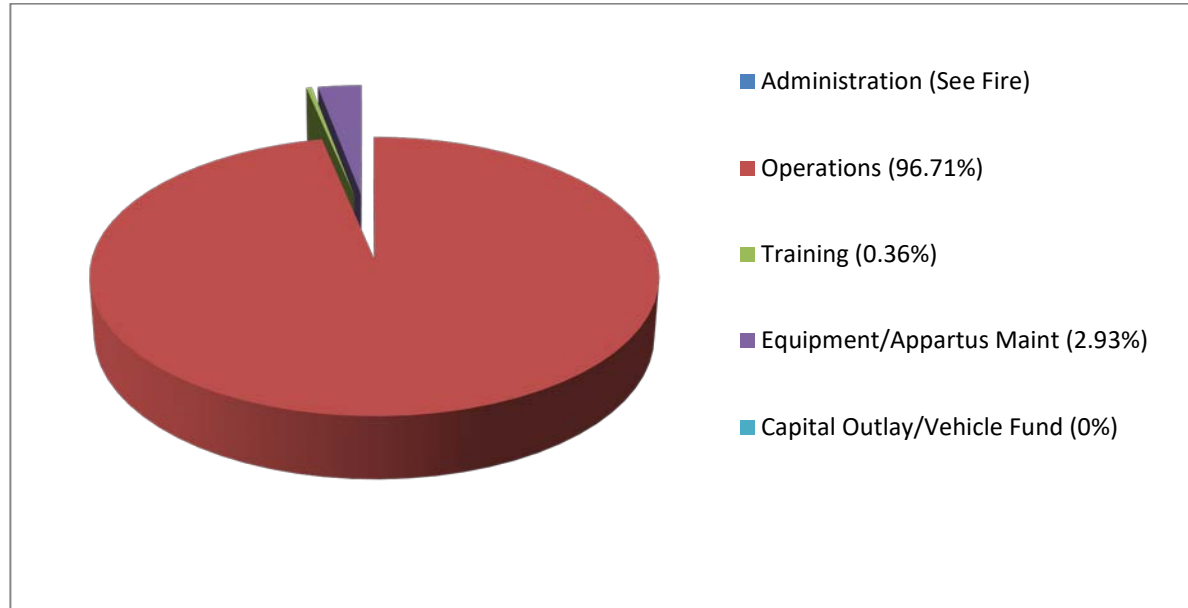
The **Long Term Debt** expenses (11.55%) include payment to the 2010 Long Term General Obligation (LTGO) Bond. Due to the drop in interest rates the 2010 LTGO Bond was refinanced in 2013 with the Fire District realizing an additional \$462,000 at no increase in costs. Also in 2013 the City of Port Townsend and East Jefferson Fire Rescue entered into an agreement for the lease/purchase of a 3<sup>rd</sup> new fire engine. The lease agreement is for 4 years and the City has agreed to cover the lease costs to fulfill their 2011 financial obligation to the District.

The **Capital Outlay** expenses (16.85%) include the replacement of Self Contained Breathing Apparatus (SCBA) equipment, transfer of \$40,000 to new equipment replacement fund, and transfer of \$110,000 to Fire Vehicle Replacement fund.



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### 2016 EMS Expense Summary



ADMIN	Administration (See Fire)	\$ -
OPR	Operations (96.71%)	\$ 2,551,825
TRAIN	Training (0.36%)	\$ 9,581
EQ/APP	Equipment/Apparatus Maintenance (2.93%)	\$ 77,314
CAP	Capital Outlay/Vehicle Fund (0%)	\$ 0

The **Operations Division** expenses (96.71%) include 60% of wages and benefits of all career personnel, overtime, volunteer stipends, and volunteer resident program, 100% of paramedic student stipend, Supplies, including drugs, operating expense, small tools and minor equipment, professional services for ambulance billing, wellness program, reimbursement of ambulance billing errors, 60% 911 dispatch fees, transport fees for payment to Jefferson County Emergency Medical Services and Trauma Care Council for Medical Provider Doctor, County Training Coordinator, and Secretary/Treasurer.

The **Training Division** expenses (0.36%) include training supplies, conference travel expenses, paramedic student training expenses, on-line EMS training as required to maintain certification.



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The **Equipment/Apparatus Division** expenses (2.93%) include contracted equipment repair and maintenance, 40% vehicle repair and maintenance contract, and 100% of other EMS vehicle repair expenses.

The **Capital Outlay** expenses (0%) transfer of \$0 to the EMS Vehicle Replacement Fund for 2016.

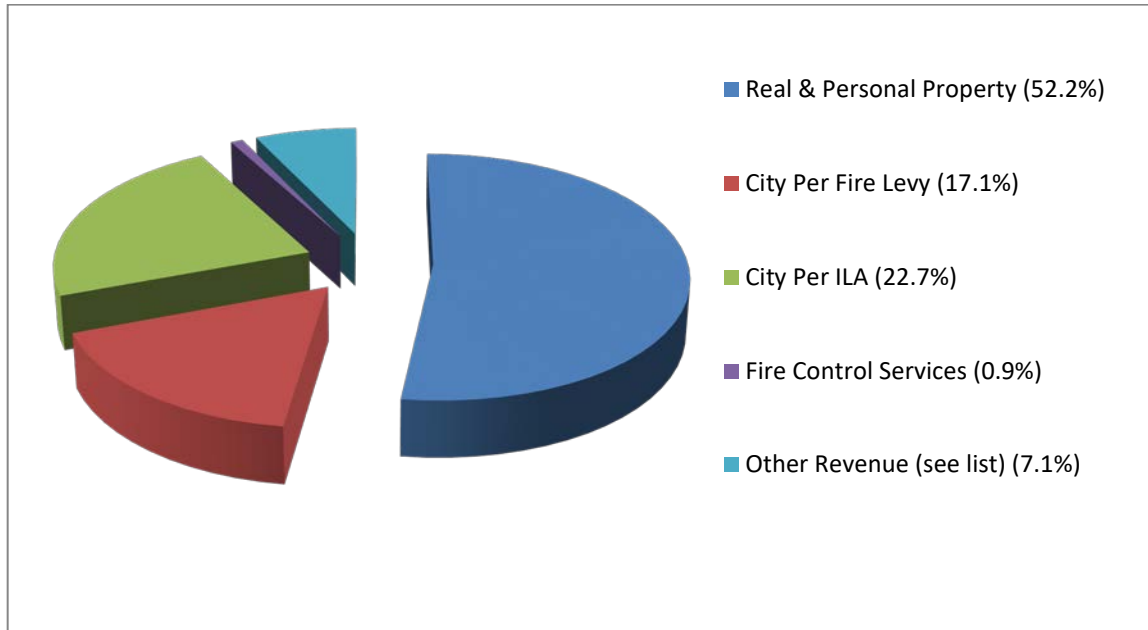
### **REVENUES**

Detailed revenue sources for 2016 are listed as part of the graphs included in this report. The slow recovery in property values and reassessments are reflected in the 2016 revenues. Discussions with the City of Port Townsend for future annexation are continuing. With passage of the \$0.43/\$1,000 City tax increase dedicated to Fire, the City's payment for Fire services is at the same rate as District residents are paying.



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### 2016 Fire Revenue Summary

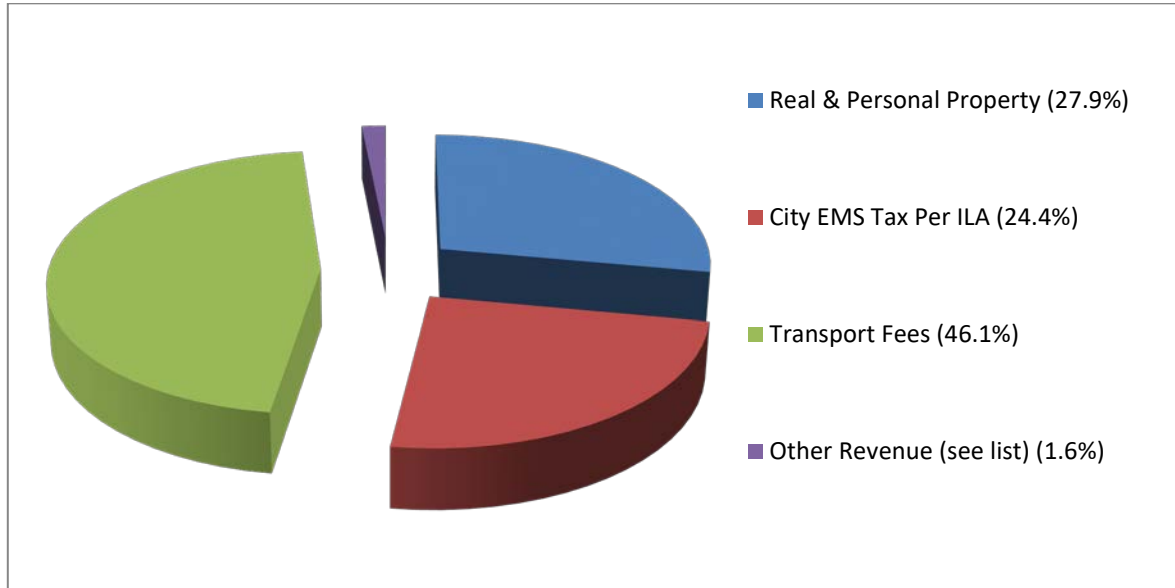


Taxes	Real & Personal Property (52.2%)	\$ 2,006,892
City	City Per Fire Levy (17.1%)	\$ 656,086
City	City Per ILA (22.7%)	\$ 873,121
Serv	Fire Control Services (0.9%)	\$ 32,983
Misc	Other Revenue (see list) (7.1%)	\$ 275,073
	Timber & Private Harvest Taxes	\$ 1,766
	Excise & Other Taxes	\$ 2,430
	City - 3rd Engine Lease	\$ 182,359
	Investment Interest	\$ 7,939
	Private Contributions	\$ 200
	Facilities Short/Long Term Rental	\$ 15,808
	Land Clearing Permits	\$ 3,300
	Other Miscellaneous Revenue	\$ 916
	Misc Rev -Reimbursements	\$ 19,451
	Public Safety - Other	\$ 2,965
	Inter Gov Fire Emerg Serv DNR	\$ 33,075
	Comp for Loss of Capital Asset	\$ 4,864



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### 2016 EMS Revenue Summary



Taxes	Real & Personal Property (27.9%)	\$ 755,803
City	City EMS Tax (24.4%)	\$ 661,512
Amb	Transport Fees (46.1%)	\$ 1,250,931
Misc	Other Revenue (see list) (1.6%)	\$ 43,279
	<b>Other List</b>	
	Timber Excise Tax	\$ 1,875
	DOH- Participation Grant	\$ 1,290
	EMS Contract PTPC	\$ 9,768
	Investment Interest	\$ 5,105
	EMS Service Non Transport	\$ 3,654
	Misc Revenue Reimbursements	\$ 21,587

### AUDITS

Our most recent audit occurred in February 2017. The Washington State Auditor's Office completed an audit consisting of *Accountability for Public Resources and Legal Compliance* and *Financial Statements* for years 2014 and 2015. Final audit results released in March 2017 were, "We are pleased to report no findings or management letter items."

The District is currently on a two year audit cycle with the Washington State Auditor's Office who will be completing financial and accountability audits for 2016 and 2017 during the fall/winter of 2018. You may access audit information at <http://portal.sao.wa.gov/ReportSearch>





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### Community Services Division

#### Fire Prevention, Planning & Investigation

Assistant Chief Brian Tracer leads our fire inspection and pre-incident planning programs.

Many Jefferson County business owners are unfamiliar with the process of conducting existing occupancy inspections, so EJFR inspectors made an extra effort to communicate the need for and process of inspections.

To make this a productive and efficient program, District personnel contact owners in advance to schedule initial inspections at a convenient time. In 2012, the Department began using an iPad application to electronically complete the inspection and immediately email the final report to the building occupant, saving time and money.



The Department also approaches each visit as an opportunity to educate about fire safety. We continue our pre-incident planning as we gather the necessary data on inspections and draw plans for distribution.

East Jefferson Fire Rescue continues to provide Certificate of Occupancy as well as fire investigations.

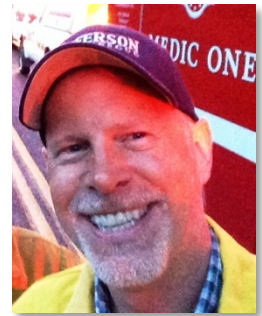


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### Public Information / Public Education

The Public Information Officer / Public Education Specialist is a 30-hour per week position currently filled by Bill Beezley.

The PIO's responsibilities include responding to a variety of larger incidents, both within the boundaries of Fire District 1 and the City of Port Townsend and occasionally in neighboring fire districts. He takes incident photographs and writes press releases for local and regional media.



The PIO also periodically acts as spokesperson for the fire department on a variety of topics. He writes grant requests and the Department's Annual Report.

The Public Information Officer maintains the department website, [www.ejfr.org](http://www.ejfr.org), as well as an official EJFR Facebook page, Twitter account and the EJFR Emergency blog.

EJFR.ORG	twitter	facebook
<ul style="list-style-type: none"><li>• Press releases</li><li>• Informational articles</li><li>• Career opportunities</li><li>• Burn ban status</li></ul>	<ul style="list-style-type: none"><li>• Handle is EastJeffFirePIO</li><li>• Active incidents</li><li>• Public service messages</li></ul>	<ul style="list-style-type: none"><li>• Departmental news</li><li>• Public services messages</li><li>• EJFR family info</li></ul>

Public Education duties involve attending meetings on behalf of EJFR and giving fire and life safety presentations to schools and special interest groups in the community.

The Public Education Specialist also staffs the EJFR booth at a variety of community fairs, including The Jefferson County Fair and various Health and Wellness and Emergency Preparedness fairs throughout the District.

	2016
<b>Presentations</b>	30
<b>Press Releases</b>	34
<b>Meetings/Events</b>	29

The PIO is the only dedicated child car seat safety technician actively conducting inspections in east Jefferson County. He conducts an average of three inspections monthly and delivers a regular car safety seat presentation to expectant parents in Jefferson Healthcare's Family Birthing program.



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### Support Services Division



The Fleet Services portion of Support Services is responsible for the preventive maintenance and repair work on District emergency apparatus, light trucks, automobiles, motorized portable equipment and marine vessel communications equipment. The Division also performs minor apparatus structural changes.

Fleet Services coordinates and authorizes repairs outsourced to vendors and maintains accurate records of all preventative maintenance and repairs performed. Fleet Services also coordinates and/or performs all annual required testing of fire apparatus water discharge pumps and ground ladders.

The Assistant Chief of Facilities and Support Services provides centralized purchasing, negotiates pricing and purchasing contracts and bids, maintains a central inventory of office supplies as well as fire equipment and manages surplus property.

He is also responsible for the maintenance of district facilities, grounds maintenance, environmental compliance efforts, alarm systems, fire protection systems, self-contained breathing apparatus (including cascade systems), supervision for design and construction of new facilities, and performs and supervises minor remodeling work.

### Emergency Operations Division

The operations division, directed by Deputy Chief Krysinski, is tasked with agency readiness and response to emergent and non-emergent calls for service which range from basic medical assistance to complicated technical rescues. Fires that are simple in nature to complex wildland incidents are also supported by the fire department's operation section.

Under Washington State statute and EJFR Fire Commissioner policy directive, the Fire Department provides fire protection and medical aid to residents and visitors within EJFR served communities. The role of the fire department is to provide a response force that is trained and





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equipped to mitigate incidents where life, property, and the environment are at risk for injury or damage due to man-made accidents and or natural disaster settings.

The operations division tasked with maintaining a state of readiness for these types of events, works in conjunction with the training division to assure response criteria which are a component of Washington State Rating Bureau fire protection rating scale. The Operations division additionally supervises shift supervisors (Lieutenants) who manage the shift firefighters who provide the manpower supporting the agency missions of response and preparedness.

Programs directly under the supervision of the Operations division include:

- Staffing /equipment utilization
- CAD/ Record management systems
- Firefighter daily scheduling
- Wildland and interface fire suppression
- Marine fire suppression
- Technical rescue
- Firefighter on scene safety
- Communications, daily operational and emergency backup
- Resident firefighter program

### Training Division

The training division, supervised by the Operations Section Chief, is responsible for the training and education of the department. Training and education are considered two parallel tasks of the division. Training is an organized process that is aimed at improving the skills of the staff to attain a higher level performance and Education is imparting of knowledge related to firefighting principles, emergency medical care and overall public safety management.

The training and education provided to EJFR members follows federal, state and local guidelines as specified in chapter 296-305-05503 WAC: safety standards for firefighters, summary of training requirements, NFPA 1001 standard for fire fighter professional, NFPA 1021 standard for fire officer professional, NFPA 1041 standard for fire service instructor professional and Chapter 246-976 WAC Emergency medical services and trauma care systems.

Additionally, EJFR members receive training in technical rescue services including high and low angle rope rescue, heavy machinery and vehicle extrication, trench collapse, confined space, wildland firefighter operations, marine firefighting, surface water rescue, and Incident Command operations and management.



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The training division has developed education specialists in the following fields; EVIP (Emergency Vehicle Incident Prevention) consistent with Washington State Fire Chiefs program requirements, technical rescue rope, vehicle extrication, Heavy machinery extrication, Force entry, firefighter rapid on-scene intervention, Truck operations, Marine surface water rescue, Fire pump hydraulics, Tic (thermal image Camera), Senior EMT instructor, live fire instructor, IFSAC (International Fire service accreditation congress) evaluators and various safety topic instructors ( asbestos, hearing conservation, CISM).

EJFR has adopted IFSAC (International Fire Service Accreditation Congress) certification status for our staff commencing with Firefighter 1. All EJFR career firefighters are certified at minimum Firefighter 1, Fire Instructor 1 and Washington State EMT. All of our supervising fire officers are certified at minimum Fire Officer 1 affording EJFR a WSRB fire rating reflective of certified fire officers and fire suppression personnel.

The training division continues to provide consistent training programs which address expected hazards within emergency responses. Along with the daily training requirements and monthly educational requirements, the training division delivers table top tactics affording all crews to learn, understand and reinforce nationally recognized tactics and incident scene management principals consistent with all-hazards responses dictated by the national all hazard response guideline.

### 2017 Goals and Objectives

#### Annexation

The District and City of Port Townsend continue to evaluate the viability and process of annexing the City into the Fire District. It's expected that a vote will be taken to the citizens of the City and District in early 2018.

#### Capital Funds

In 2017, departmental leaders plan to revisit methods of acquiring capital funding in support of several planned District improvements.

Station 1-2, located on Marrowstone Island, remains a target for refurbishment. Chief Pomeroy notes a commitment to upgrade the station—either at the existing location or at a future location to be determined.







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Plans have been made to build a sheltering structure on the grounds of Station 1-5 to accommodate several apparatus which won't fit in the bay. Construction should begin later in 2017.

### Apparatus Fleet

While significant progress has been made in updating our aging fleet of apparatus, there is still work to be done. Working within the limitations of the budget we continue to maintain and replace our fleet in an effort to stay proficient and cost effective, while meeting the intent and requirements of all national and state safety standards and guidelines.



Slated for replacement is a 2000 Ford E series ambulance chassis and box also a 2002 Ford E series ambulance chassis with a modernized and refurbishing of the current box.

### Training

Firefighter and Fire Officer development is an ongoing program that addresses current ideologies and concepts in fire suppression, human resource management, and fiscal management. The on-going goal for training is to provide education and training which provides EJFR employees with the most current methodologies, providing for proficient and efficient service delivery.



Utilization of real time drill situations, table top incident simulations, and multi-agency exercises allow for the firefighters and Fire Officers to prepare and practice skills needed to address the multitude of problems posed by the emergent and non-emergent calls associated to serving the public in 911 calls for service.

Training requires more than just attendance, the fact that the world is ever changing i.e. electric vehicles, forces the fire department to be ahead of the curve in knowledge and application of technologies when faced with an automobile accident involving an electric car. Be it noted that the voltage in an electric car is significant to the high voltage lines servicing any small city in America and "just responding" without training or education can lead to severe injuries for the patients served and or the responders who are tasked with the lifesaving responsibility.

The stereotype of waiting for the call has long since been replaced with readiness is continued training and education. Firefighters and Fire Officers have to be smarter, stronger and



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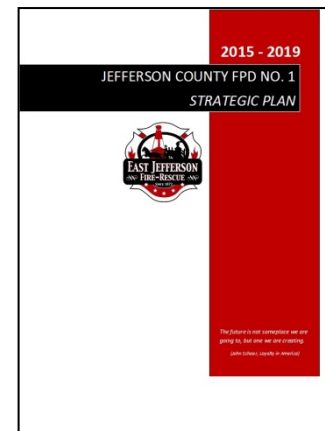
healthier. Training with EJFR is an everyday component to efficiency and proficiency. The training division is committed to this cause via training opportunities in fixed and acquired structure training for live fire scenarios, simulation and practical training at the station 15 training facility and lastly with mutual aid partners in Clallam, Kitsap, Island and Jefferson Counties.

### Five Year Strategic Plan

#### 2015-2019 Strategic Plan

In early 2015, Department personnel began work on the 2015-2019 Strategic Plan. This is the second consecutive strategic plan, coming on the heels of the original one created in 2010. We're pleased to report that the majority of goals outlined in our original plan were accomplished.

This plan will constitute a blueprint for the future of our organization, providing us with long-term goals and objectives and providing values criteria from which we can base important organizational decisions.





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2016 EJFR Organizational Chart

