



EAST JEFFERSON FIRE RESCUE

JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 1 BOARD OF COMMISSIONERS

In Person

ST 6 - 9193 Rhody Dr. Chimacum, WA

VIRTUAL MEETING

<https://us06web.zoom.us/j/87867559242>

3:00pm

AGENDA

June 17, 2025

CALL TO ORDER (3:00 P.M.)

PLEDGE OF ALLEGIANCE

1. **Agenda Changes** – Excuse Carmody Absence

2. **Consent Agenda**

A. Approve Minutes from the May 20, 2025 Regular Board Meeting TAB 2A

Vouchers

- Approve General Fire expenditure warrants dated May 12, 2025, May 16, 2025, May 22, 2025, May 30, 2025 and June 3, 2025 totaling **\$150,293.72**
- Approve EMS expenditure warrants dated May 16, 2025, May 22, 2025, May 30, 2025 and June 3, 2025 totaling **\$24,425.75**
- Approve payroll expenditure warrants dated May 19, 2025, and June 4, 2025 totaling **\$863.223.68**
- Approve Debt Service interest payment dated June 02, 2025 totaling **\$24.436.25**

3. **Correspondence** –

TAB 3

4. **Public Comment** – *(for items not on agenda, 3 minutes per person)*

5. **Presentations** – Chickadee Forestry, Mallory Weinheimer

TAB 5

6. **Announcements and Acknowledgements**

A. EJFR Media Spotlight –

TAB 6A

B. Other Acknowledgments/Announcements

TAB 6B

7. **Staff Reports** -

TAB 7

Chief Black
HR Manager
Exec. Asst/Dist. Secretary
MSO
Training Captain

Deputy Chief Brummel
Finance Director
CRR Manager
Battalion Chiefs

8. Committee/Workgroup Reports

- A. Budget Committee - *budget complete.*
- B. Data Group - *Did not meet*
- C. Community Risk Reduction
- D. Apparatus Committee
- E. Facilities Committee – *Did not meet*

TAB 8D

9. JeffCom Report –

TAB 9

10. Local 2032 Report

11. Public Comment – *(for items on the agenda, 3 minutes per person)*

12. Old Business

- A. Strategic Plan – Implementation Tool *(Informational)*
- B. St 5 Update

TAB 12A

13. New Business

- A. Policy/SOG Updates
 - 1. Policy Statement (update)
 - 2. Policy 6008 Administrative Benefits (update)
 - 3. Job Description – Executive Assistant (update)
 - 4. SOG 1000j Volunteer On-Duty Injury Procedures
 - 5. SOG 4001e Fire Hose Inventory
- B. Resolution 25-06 All Hazards Mitigation Plan
- C. Fire CARES Vehicle Purchase

TAB 13A

TAB 13B
TAB 13C

Executive Session – Collective Bargaining pursuant to RCW 42.30.140

- D. Workforce Level MOU

TAB 13D

14. Upcoming Topics/Events

TAB 14

- WFOA Annual Conference
- Professional Development SOG (FF2, FO, etc.)
- Implementation of SharePoint
- Drug Free Workplace SOG update
- MCI Plan
- All County Preparedness Day (replaces All County Picnic) 6/28/25

Good of the Order –

Adjournment

****Any attached documentation is subject to change without notice, as additions/deletions may be required. Confidential information excluded from public viewing****