



EAST JEFFERSON FIRE RESCUE

JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 1 BOARD OF COMMISSIONERS

In Person

ST 6 - 9193 Rhody Dr. Chimacum, WA

VIRTUAL MEETING

<https://us06web.zoom.us/j/87867559242>

3:00pm

AGENDA

April 16, 2024

CALL TO ORDER (3:00 P.M.)

PLEDGE OF ALLEGIANCE

1. Agenda Changes

2. Consent Agenda

A. Approve Minutes from the March 19, 2024 Regular Board meeting and March 27, 2024 Special Meeting TAB 2A

B. Financial Reports TAB 2B

Vouchers

1. Approve General Fire expenditure warrants dated March 12, 2024, March 27, 2024 and March 28, 2024, totaling **\$246,079.13**
2. Approve EMS expenditure warrants dated March 27, 2024 and March 28, 2024, totaling **\$5,227.07**
3. Approve payroll expenditure warrants dated March 19, 2024 and April 4, 2024, totaling **\$749,031.94**

3. Correspondence – included in Drop Box TAB 3

4. Public Comment – *(for items not on agenda, 3 minutes per person)*

5. Presentations –

Presentation from JC Fire Chief's

6. Announcements and Acknowledgements

Erin Murray – Announcement

7. Staff Reports - TAB 7

**** Reminder only Executive Staff required to attend meeting – any questions on staff reports please defer to Chief Black or Tanya**

Chief Black

**Executive Chiefs: Brummel, Operations & Training
Tracer, Support Services**

PIO/HR Activities

**Finance Manager
Executive Asst./District Secretary
MSO
Battalion Chiefs**

8. Committee/Workgroup Reports

- A. Budget Committee - *Did not meet*
- B. Facilities Committee - *Did not meet*
- C. Data Group - *Did not meet*
- D. CRR Group – *Did not meet*
- E. Apparatus Committee –

9. JeffCom Report –

TAB 9

10. Local 2032 Report

11. Public Comment – *(for items on the agenda, 3 minutes per person)*

12. Old Business

- A. Strategic Plan – Implementation Tool *(Informational)*
- B. CWPP Update *(Informational)*
- C. Finance Director Recruitment *(update)*
- D. Facilities Tech *(update)*
- E. Lease for Administration Building
- F. City of PT/EJFR First Amendment to Annexation Agreement

TAB 12A

TAB 12F

13. New Business

- A. Policy/SOG Updates –
 - 1. DP – Add Sourcewell to Purchasing Policy 6006
- B. DP Fire Hose Purchase
- C. Resolution 24-08 – Sole Source/Special Market Conditions
- D. AFG and SAFER Grant Updates
- E. Emergency Facility Repairs

TAB 13A

TAB 13B

TAB 13C

14. Upcoming Topics/Events

TAB 14

- Professional Development SOG (FF2, FO, etc.)
- Annual Report
- Administrative Reorganization
- Implementation of Sharepoint
- Marine Program Enhancement
- Annual Work Plan Development
- Drug Free Workplace SOG update

**Good of the Order –
Adjournment**

****Any attached documentation is subject to change without notice, as additions/deletions may be required. Confidential information is excluded from public viewing****