



EAST JEFFERSON FIRE RESCUE

JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 1 BOARD OF COMMISSIONERS

In Person

ST 6 - 9193 Rhody Dr. Chimacum, WA

VIRTUAL MEETING

<https://us06web.zoom.us/j/87867559242>

3:00pm

AGENDA

May 21, 2024

CALL TO ORDER (3:00 P.M.)

PLEDGE OF ALLEGIANCE

1. Agenda Changes

2. Consent Agenda

A. Approve Minutes from the April 16, 2024 Regular Board meeting

TAB 2A

B. Financial Reports

TAB 2B

Vouchers

1. Approve General Fire expenditure warrants dated April 9, 2024, April 18, 2024, April 19, 2024, April 24, 2024 and May 3, 2024 totaling **\$415,481.76**
2. Approve EMS expenditure warrants dated April 9, 2024, April 18, 2024, April 19, 2024, April 24, 2024 and May 3, 2024 totaling **\$73,945.38**
3. Approve payroll expenditure warrants dated April 18, 2024, May 2, 2024 and May 3, 2024 totaling **\$739,741.30**
4. Approve transfer from EMS cash to EMS investment April 25, 2024 and May 6, 2024 totaling **\$2,000,000**
5. Approve transfer from General Fire cash to General Fire investment April 25, 2024 and May 6, 2024 totaling **\$4,500,000**
6. Approve Cash transfer from EMS to General Fire Fund May 7, 2024 for a coding correction totaling **\$2,200**

3. Correspondence – included in Drop Box

TAB 3

4. Public Comment – (for items not on agenda, 3 minutes per person)

5. Presentations –

6. Announcements and Acknowledgements

7. Staff Reports -

TAB 7

**** Reminder only Executive Staff required to attend meeting – any questions on staff reports please defer to Chief Black or Tanya**

Chief Black

Executive Chiefs: Brummel, Operations & Training

Tracer, Support Services

PIO/HR Activities
Finance Manager
Executive Asst./District Secretary
MSO
Battalion Chiefs

8. Committee/Workgroup Reports

- A. Budget Committee - *Did not meet*
- B. Facilities Committee - *Did not meet*
- C. Data Group - *Did not meet*
- D. CRR Group – *Did not meet*
- E. Apparatus Committee –

TAB 8E

9. JeffCom Report –

TAB 9

10. Local 2032 Report

11. Public Comment – (*for items on the agenda, 3 minutes per person*)

12. Old Business

- A. Strategic Plan – Implementation Tool (*Informational*)
- B. CWPP Update (*Informational*)
- C. Finance Director Recruitment (*update*)
- D. Facilities Tech (*update*)
- E. CARES Recruitment (*update*)
- F. Lease for Administration Building (*update*)

TAB 12A

13. New Business

- A. Policy/SOG Updates – (*Action needed, See attached list*)
- B. Insurance Policy Renewal
- C. Resolution 24-09 – Sole Source/Special Market Conditions
- D. Resolution 24-10 – Surplus of District Owned Equipment
- E. Olympus Beach Tracts Request
- F. Lobby State: Hybrid Vehicle Options on State Purchasing Cooperative
- G. WSDOT Road Closures
- H. Fire Engine Purchase

TAB 13A

TAB 13B

TAB 13C

TAB 13D

TAB 13E

TAB 13G

TAB 13H

Executive Session The Board will be going into executive session pursuant to RCW 42.30.140(b) relating to collective bargaining issues and negotiations

14. Upcoming Topics/Events

TAB 14

- Professional Development SOG (FF2, FO, etc.)
- Annual Report
- Administrative Reorganization
- Implementation of Sharepoint
- Marine Program Enhancement
- Annual Work Plan Development
- Drug Free Workplace SOG update

Good of the Order – Adjournment

****Any attached documentation is subject to change without notice, as additions/deletions may be required. Confidential information excluded from public viewing****