JEFFERSON COUNTY
FIRE PROTECTION DISTRICT NO. 1
(EAST JEFFERSON FIRE RESCUE)

BOARD OF COMMISSIONERS
MEETING MINUTES FROM June 16, 2026

CALL TO ORDER
Board Chair Deborah Stinson called the meeting to order at 3:00 PM at St 6 and virtually via Microsoft Teams app.

COMMISSIONERS & ADMINISTRATIVE STAFF
District 1 Commissioners: Deborah Stinson, Dave Seabrook, and Jeannie Price.
Admin Staff: Chief Black, HR Manager Stewart, and District Secretary Cray.

1. AGENDA CHANGES – Stinson requested to move item 6B Introduction of the new Volunteer Coordinator, Riley Earl to follow Public Comment.

2. CONSENT AGENDA

- Approve May 19, 2026, Regular Board meeting minutes.

Vouchers

• Approve General Fire expenditure warrants dated May 12, 2026, May 26, 2026, May 27, 2026, and June 1, 2026, totaling **$394,591.07**
• Approve EMS expenditure warrants May 12, 2026, May 27, 2026, and June 1, 2026, totaling **$97,560.13**
• Approve payroll expenditure warrants dated May 19, 2026, and June 2, 2026, totaling **$909,416.93**

MOTION: Seabrook moved to approve the consent agenda. Price seconded the motion which carried unanimously.

4. CORRESPONDENCE – A thank you letter from Chief Black recognized the generous donation of $8,000 from the Kala Point Community that was used to purchase a new manikin.

5. PUBLIC COMMENT – None.

6. PRESENTATIONS – Riley Earl, the new Volunteer Coordinator introduced herself to the Board.
Finance Director Lirio gave the board a brief overview of the financial wellness presentation that he gave during orientation for new volunteers, FIT's, and new firefighters. The board asked about 529 accounts or GET and whether direct deposits can be set up through payroll. Admin will investigate this further.

7. ANNOUNCEMENTS AND ACKNOWLEDGMENTS
A. EJFR Media Spotlight – the was a nice write up in the Leader about the CPR save during the Rhody Run. The CPR class following the event was filled quickly.

B. Other Acknowledgments/Announcements: none.

8. STAFF REPORTS – Chief Black noted that he and Commissioner Price virtually attended the first Western Washington Fire Adapted Communities Summit. The new engines just had their midpoint inspections, and a few items were caught.
Lirio noted the mid-year review will begin next month and our debt closes on 6/24 at which time our interest rate will be locked in. He was part of the facility walk through at St 2 with Facilities Technician Lawson and CRM Robert Wittenberg. The are building a list of needs to help manage capital fund spending. Full staff reports included in packet.

9. COMMITTEE/WORKGROUP REPORTS
A. *Finance/Budget Committee* – No report.
B. *Community Risk Reduction Group* – No report.
C. Apparatus Committee – Fletcher's report noted the weight issue with the tender has been resolved. They can lower the gallons and still meet WSRB standards.
***D. Facilities Committee* –** The full committee still needs to be seated. They began with St 2 as a beta test. They will review the assessment and start a punch list.
E. Training Advisory Committee – Minutes included in packet.

10. COMMISSIONER COMMITTEE REPORTS
A. *JeffCom Report* – There is ongoing work on the St 1 tower, they are connecting fiber in the coming days. Commissioner Craig noted he is thankful for Matt Stewart and Rich DePas.

B. *EMS Council* – There were discussions surrounding the min/max for ALS licenses in the county. Currently there are 2, EJFR and Olympic Ambulance. Brinnon is requesting to raise it to allow for them to staff a medic at St 41.

C. *Jefferson County Fire Commissioners and Administrative Professionals* Association – None.

11. Local 2032 REPORT – No report.

12. PUBLIC COMMENT - Agenda items only – None.

13. OLD BUSINESS

***A. FOCUS 2026* –** Discussion on timing of projects for clarity. Black noted that he will adjust the online document for ease of reading.

***B. Tax-Exempt Policy Update*–** Black noted the draft policy was sent out to our partner agencies for feedback and has only heard from one formally and a couple other informally. He will reach out to the other agencies to see if they have comments.

C. DC Promotion and Transition Process – DC MacDonald will begin effective July 1st. This creates some vacancies downline. The BC vacancy that has no current list will need to be filled within 90 days and that could create a Lieutenant and Firefighter vacancy. We do have a list for firefighter vacancy that we can pull from. Lirio noted that he is seeing a lot of excitement in the district for the possibilities of upward mobility.

***D. Annual Report* –** The board stated the report looks wonderful. Seabrook noted that he sees some process improvements that could be made for next year. He would like more time for the Commissioners to review the draft. He noted the Policy Statement could be renamed as he had a difficult time finding it. The discussion led to how the public can find our goals and metrics as well as what the board would like to see in future reports. Stinson suggested the board set some expectations this year for our next annual report.

RECESS: Stinson called for a 5-minute recess at 4:11pm until 4:16pm when it was called back to order.

14. NEW BUSINESS

A. Policies and SOGs – no new policies or SOG's for review.

B. Resolution 26-08 Cancel Warrants –**MOTION:** Price moved to approve Resolution 26-08 to Cancel Warrants. Seabrook seconded the motion which passed unanimously.

C. Resolution 26-09 Surplus Property –**MOTION**: Price moved to approve Resolution 26-09 Surplus Property. Seabrook Seconded the motion which passed unanimously.

D. Fuel Summit – The Dept. of Emergency Management (DEM) incident management team presented the impacts of various current issues. Seabrook stated he thought it was a good exercise that led the attendees through an evolution of a scenario – fuel shortages due to conflict in the middle east. This could lead to high prices and fuel shortages. Discussions were held surrounding ILA's for sharing resources in a time of shortages and potentially diversifying suppliers. It was unclear on who has the authority to declare an emergency. The board asked for a summary of the workshop and what outcomes are following this summit.

E. Grant Applications – Black commended Lirio for taking ownership of several grant applications.
Motion: Seabrook moved to authorize the Fire Chief to submit the FY2025 AFG Operations and Safety grant application to FEMA by June 22, 2026, for a source capture exhaust system at Station 7, and to commit EJFR's required match of $20,692 from the operating budget. Price seconded the motion which passed unanimously.

Motion: Price moved to authorize the Fire Chief to submit the FY2025 AFG Vehicle Acquisition grant application to FEMA by June 22, 2026, for replacement of Tender 4 (EJ707, 1992 E-One), and to commit EJFR's required match of [35,314 — 10% of pending quote] from the capital account. Seabrook seconded the motion which passed unanimously.

Motion: Stinson moved to authorize the Fire Chief to submit the FY2025 AFG Regional Vehicle Acquisition grant application to FEMA by June 22, 2026, for a firefighter rehabilitation unit to serve EJFR and Jefferson County Fire Districts 2, 4, and 5, and to commit EJFR's required match of $25,000 (estimated, 10% of $250,000) from the capital account, subject to adjustment upon receipt of final vendor quote. Price seconded the motion which passed unanimously.

Motion: Price moved to authorize the Fire Chief to submit the FY2025 FP&S grant application (EMW-2025-FP-00231) to FEMA by June 22, 2026, for expansion of the home wildfire assessment program and a Fire Code Inspector/Plan Reviewer FTE over a 24-month period of performance, and to commit EJFR's required match of $16,047.62 (5% of $337,000 total project cost) from the operating budget. Seabrook seconded the motion which passed unanimously.

14. UPCOMING TOPICS/EVENTS – included in packet.

Executive Session: Stinson called an executive session pursuant to RCW42.30.140 relating to collective bargaining issues and negotiations at 5pm for 20 minutes until 5:30pm.
The board immediately went into another executive session pursuant to RCW 42.30.110(l)(g) to review the performance of a public employee at 5:30 until 5:35pm. The session was extended again until 5:40pm.

Stinson called the meeting back to order at 5:40pm and stated no decisions were made and no action taken.

GOOD OF THE ORDER – The Chief's will be meeting with the Fire Marshall for a weather update on Tuesday 6/22 to see if the threat level should be adjusted. If it is moved up, then fireworks would be banned. The Board of County Commissioners voted to permanently outlaw fireworks which would take affect on June 15, 2027.
A state mobilization request was denied on Sunday.
Craig and Stinson attended the WFCA Spring Seminar in Chelan and had good things to say.
Seabrook asked if the airport held jet fuel, Black stated they did not.

ADJOURNMENT

Stinson adjourned the meeting at 5:48pm.

Jefferson County Fire District 1

Deborah Stinson
Deborah Stinson, Chair

Jeannie Price
Jeannie Price, Vice Chair

Geoff Masci
Geoffrey Masci, Commissioner

Steve Craig
Steve Craig, Commissioner

Absent
Dave Seabrook, Commissioner

ATTEST:

Tanya Cray
Tanya Cray, District Secretary

JEFFERSON COUNTY
FIRE PROTECTION DISTRICT NO. 1
(EAST JEFFERSON FIRE RESCUE)

BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES FROM June 25, 2026

CALL TO ORDER
Board Chair Deborah Stinson called the special meeting to order at 3:00 PM at St 6 and virtually via the Microsoft Teams app.

COMMISSIONERS & ADMINISTRATIVE STAFF
District 1 Commissioners: Deborah Stinson, Geoff Masci, Dave Seabrook, Steve Craig, and Jeannie Price.
Admin Staff: District Secretary Tanya Cray and HR Manager Emily Stewart.

A. ***Executive Session*** **–** Stinson called the meeting to order and called an executive session pursuant to RCW 42.30.110(l)(g) to review the performance of a public employee at 3:05pm for 30 minutes until 3:35pm.

RECESS: Stinson called for a five-minute recess from 3:35 – 3:40pm.

Stinson called the meeting back to order and announced the executive session will resume beginning at 3:40 until 4:20pm. The executive session was extended from 4:23pm until 4:38pm. Stinson called the meeting back to order stating no decisions had been made and no action was taken.

PUBLIC COMMENT: None.

ADJOURNMENT

Stinson adjourned the meeting at 4:38pm.

Jefferson County Fire District 1

Deborah Stinson
Deborah Stinson, Chair

Jeannie Price
Jeannie Price, Vice Chair

Geoff Masci
Geoffrey Masci, Commissioner

Steve Craig
Steve Craig, Commissioner

Absent
Dave Seabrook, Commissioner

ATTEST:

Tanya Cray
Tanya Cray, District Secretary