



**JEFFERSON COUNTY
FIRE PROTECTION DISTRICT NO. 1
(EAST JEFFERSON FIRE RESCUE)**

**BOARD OF COMMISSIONERS
MEETING MINUTES FROM APRIL 15, 2025**

CALL TO ORDER

Board Chair Deborah Stinson called the meeting to order at 3:00 PM at St 6 and virtually via “Zoom”, call in number 1 (253) 205-0468, Meeting ID 87867559242.

COMMISSIONERS & ADMINISTRATIVE STAFF

District 1 Commissioners: Deborah Stinson, Geoff Masci, Ed Davis, Dave Seabrook and Steve Craig. Gene Carmody was absent.

Admin Staff: Chief Black, Deputy Chief Brummel, Finance Director Lirio, BC MacDonald, CRM Wittenberg, MSO Ridgway and District Secretary Cray.

1. AGENDA CHANGES – Stinson added Excuse Carmody absence to New Business and Seabrook requested to add an item under New Business titled Resilience Assessment.

2. CONSENT AGENDA

- Approve Minutes from March 18, 2025 Regular Board Meeting.

VOUCHERS

- Approve General Fire expenditure warrants dated March 17, 2025, March 28, 2025 and April 1, 2025, totaling **\$549,755.35**
- Approve EMS expenditure warrants dated March 17, 2025, March 28, 2025 and April 1, 2025, totaling **\$16,882.61**
- Approve payroll expenditure warrants dated March 18, 2025 and April 3, 2025, totaling **\$876,801.45**

MOTION: Masci moved to approve the consent agenda as presented. Craig seconded the motion which carried unanimously.

3. LIST OF CORRESPONDENCE – The Board reviewed correspondence received.

4. PUBLIC COMMENT – No public comment given.

5. PRESENTATIONS –No presentations.

6. ACKNOWLEDGEMENTS/ANNOUNCEMENTS – Black highlighted the Telecommunicators Week Proclamation from the Board of County Commissioners. All acknowledgements included in board packet.

7. STAFF REPORTS – Masci commented on the call reduction likely having to do with CARES which is a good talking point for the program. Black noted they are still doing CARES presentations by request. The program is 100% grant funded and they are always looking for other funding.

Wittenberg announced an amendment to the DNR Wildfire Ready Neighbors program. They have

April 15, 2025

raised the grant amount up to \$33,000.00 and bumped the number of assessments from 50 to 150. Response from homeowners is overall good and very appreciative. Black noted the 2024 work plan is now included in HR Manager Stewarts report.

Complete staff reports are included in the board packet.

8. COMMITTEE/WORKGROUP REPORTS

A. Budget Committee – No report, did not meet.

B. Data Group - No report, did not meet.

C. Community Risk Reduction Group – None report.

D. Apparatus Committee – A new turbo is needed for one of our engines and it will cost \$25,000.00. Full report included in board packet.

E. Facilities Committee – did not meet.

9. JeffCom Report –Fully staffed at 10 with 2 more in the hiring que. They continue to see resumes being dropped off.

10. LOCAL 2032 REPORT – None.

11. PUBLIC COMMENT - Agenda items only – Jeannie Price stated she had received a home assessment and that it might be a good idea to let people know the results are not shared with homeowners insurance companies.

12. OLD BUSINESS

A. Strategic Plan – Implementation Tool (updates)

Goals are being met as we keep checking boxes off of our list. This plan is not sitting on a shelf. It was noted that progress for specific milestones is hard to match up, possibly color code for easy identification. Masci added that he is noticing the progress.

B. St 5 Update

We have received a bid for the work totaling \$27,000.00. A contract is in the works and we plan to have a signed contract and vendor to report to the Board by next month's meeting.

13. NEW BUSINESS

A. Policy/SOG Updates –

SOG 200d Uniform Standards – Black reported uniform expectations were updated in 2023 following the news of PFAS issues. There is a uniform committee that meets still to try and find alternatives to PFAS clothing.

Black highlighted that collared shirts are an option for those attending classes or events that do not require class b uniforms.

B. – Resolution 25-05 Surplus Property – The Board reviewed the property included in Exhibit A. **MOTION:** Masci moved to approve Resolution 25-05 as presented. Craig seconded the motion which passed unanimously.

C. Excuse Commissioner Carmody Absence –MOTION: Masci moved to excuse Carmody for missing the April BOC meeting. Davis seconded the motion which was passed unanimously.

D. Resilience Assessment – Seabrook provided the Board with a document laying out his thoughts on the need for a resilience assessment. He stated this assessment would provide a roadmap for the District to be able to deliver quality fire and EMS service to our community following a number of possible disruptions. This would be an adjunct to our Strategic Plan that was developed in 2022. It would be a direction to the Fire Chief to accomplish and provide a report back to the Board in a 3-6 month time frame. The assessment would include: developing an up-to-date situational awareness of potential threats to our revenue, natural disasters and a number of other possible emergent situations. Policies and Procedures, internal systems, partner agencies and specifically liquid energy supply chains would all need to be reviewed.

Masci noted this seems like another universe has just been dropped on the current duties of our Chief, who has a lot on his plate already. Craig added that we need to see if this is a priority for us now and if not decide when it would be. This is a super lengthy assessment and a monster lift. He added that these kinds of plans are quite common and we could possibly use another plan as a guide to avoid this large workload. Stinson noted other agencies that we partner with have their own plans that we could access. Black noted that we have a lot of these things in place already. Carving out time to do all of these things will be a huge time constraint. Seeing another model that has been used could be helpful. Since we are already working on many of these items, time could be better spent being cooperative and collaborative with other agencies. He doesn't see how to go forward with this.

MOTION: Seabrook moved to request the Fire Chief lead an effort to evaluate EJFR's vulnerabilities relative to operational resilience during disaster scenarios and /or societal level disruptions. The BOC has full confidence in the Chief to conduct this "resilience assessment" in whichever manner makes most sense to him. The BOC does not expect that solutions be provided for vulnerabilities found. However, the BOC requests that a report be provided on the resilience assessment prior to the time we must make decision on next year's budget. Craig seconded the motion. Discussion followed. Masci, Stinson and Craig all agreed that the timing is not right and more homework on this topic needs to be done. Stinson called all in favor: Seabrook, aye. She called all opposed: Masci, aye; Craig, aye; Davis, aye; and Stinson, aye. Motion failed 4 -1.

14. UPCOMING TOPICS/EVENTS – Included in Board packet.

GOOD OF THE ORDER –

Black thanked all who serve on interagency boards and committees, and he asked that if you are unable to make meetings you let someone know for voting purposes.

Cray added that those who serve on behalf of other groups, absences should be discussed with that group as the Fire District is not who you are serving.

Seabrook provided some handouts on the insurability crisis. Stinson reported that she attended the Region 9 conference and received good info.

ADJOURNMENT

Stinson adjourned the meeting at 4:24pm.

April 15, 2025

Jefferson County Fire District 1



Deborah Stinson, Chair



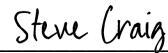
Geoffrey Masci, Commissioner



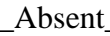
Ed Davis, Commissioner



Dave Seabrook, Vice Chair



Steve Craig, Commissioner



Gene Carmody, Commissioner

ATTEST:



Tanya Cray, District Secretary

April 15, 2025