



**JEFFERSON COUNTY
FIRE PROTECTION DISTRICT NO. 1
(EAST JEFFERSON FIRE RESCUE)**

**BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES FROM April 8, 2026**

CALL TO ORDER

Board Chair Deborah Stinson called the special meeting to order at 3:02 PM at St 7 and virtually via Microsoft Teams app.

COMMISSIONERS & ADMINISTRATIVE STAFF

District 1 Commissioners: Deborah Stinson, Geoff Masci, Dave Seabrook, Steve Craig and Jeannie Price.

Admin Staff: Chief Black, Finance Director Lirio and District Secretary Cray. HR Manager Stewart attended virtually.

A. Strategic Plan: Review and Plan for Updates – Black presented a review of what a strategic planning process looks like, a review of EJFR’s current strategic plan (SP) and how to go about updating our plan.

The Board discussed the current plan and although many items have been completed there are still more items to check off. Costs associated with a renewal were noted. Black would recommend using consultants for the community stakeholder meetings. Masci was hesitant to spend money considering how low the turnout was for our levy meetings. Black assured the board that consultants are very good and could get attendance.

Since the current SP was created just prior to the merger with Port Ludlow (PL), the board discussed how to integrate them. Black noted he is looking for direction to establish a work plan which will include a SP committee. The committee can include the upcoming Community Risk Assessment which will be built into the standards of cover (SOC). This information will include PL.

Commissioner Seabrook presented a proposal to add a new strategic initiative to our existing strategic plan.

RECESS: Stinson called for a five-minute recess from 4:15pm – 4:20pm.

Seabrook discussed the increasing risk of failure to systems that EJFR relies on. He noted the importance of understanding our usage of supplies like gas and propane and to look for opportunities to reduce our risk of interruption of these supplies. Other areas to focus include food/water/energy supply chain, communications systems and administrative and personnel systems for continuity of operations.

The board discussed his proposal. Stinson noted that all are important points but would like to see this presented to the SP committee for input as they know all our systems. Craig added that this is very important if it isn’t impeding our work. **MOTION:** Seabrook moved that EJFR adopt Strategic Initiative 5 – “Operational Resilience” and that we establish an adhoc committee with representation from all levels of the organization to assess vulnerabilities to critical supply chains in EJFR’s food, water, energy, communications, and admin/personnel systems, to establish strategic goals and supporting policy for continuity of operations during longer term disasters and/or societal level disruptions, and to explore options and develop contingency plans. The Operational Review Committee will report its findings back to the Board of Commissioners by September 2026. Masci seconded the motion. Further discussion. Masci sees this as a piece of critical knowledge to add to the SP. Craig added that this is a lot to do in 6 months. He supports adding to the 2027 plan but is

concerned we haven't done anything with our facilities, which is a massive hole and we have serious issues with our infrastructure. This isn't important enough to interrupt what we are already doing. Price doesn't feel there is enough time to add this now and we should begin with the update to our SP and work on this as we can. Stinson noted her concern on the impact to staff. We need to be thoughtful of how we would go about this. In the past, during COVID we have been able to pivot. She noted the fuel summit that is coming soon, and that piece is appropriate for many other agencies to speak to as well. A committee this broad will take a lot of time, we could consider adding this as part of our SP work plan but opposes the motion as it is written.

Black noted the topic and points discussed have a lot of alignment, all are important and relevant though he added that it seems the proposal mixes the intent of a SP with an incident action plan. Inserting a new initiative into our SP now disrupts everything else that built our SP. Black stated that we need a clear boundary line of what is in our control. These are valid issues but believes they are better addressed by other interagency sub-committees.

Stewart added that we currently have a tight time frame with a lot of other important tasks occurring. We are about to hire a new Deputy Chief that will have a lot to do with the SP. We may be putting the cart before the horse. Lirio added that he is already working on policies and with the County for continuity of operations with our finances. Masci called for the questions.

Seabrook made a point of order to rebut the discussion. Seabrook stated that a year ago he brought a similar motion and there has been no progress on this topic. He has a sense of urgency. He would like Citygate to add big picture items. Adding other agencies can slow down our progress. Stinson stated that she is not prepared to stand up a 6-month committee. Price noted she would like to review the presentations and cannot support this motion today. Stinson called all in favor: Masci and Seabrook, aye. She called all opposed: Stinson, Craig and Price, aye. Motion failed.

PUBLIC COMMENT: None.

ADJOURNMENT

Stinson adjourned the meeting at 5:02pm.

Jefferson County Fire District 1

Deborah Stinson

Deborah Stinson, Chair

Geoff Masci

Geoffrey Masci, Commissioner

Dave Seabrook

Dave Seabrook, Commissioner

Jeannie Price

Jeannie Price, Vice Chair

Steve Craig

Steve Craig, Commissioner

ATTEST:

Tanya Cray

Tanya Cray, District Secretary