



EAST JEFFERSON FIRE RESCUE

JOB DESCRIPTION

Number: 0005

Firefighter/Paramedic

SECTION 1.0 PURPOSE

This career position requires a team member who, while operating within the District's chain-of-command, can perform the duties assigned to them by the District. This position requires a person with the skills and abilities to provide emergency services in a competent and professional manner. This person assists the District by serving as an on-duty emergency responder. The Firefighter/Paramedic's primary duty as an emergency responder is to function as an ALS provider. The Firefighter/Paramedic is responsible for conducting themselves in a manner consistent with the policies, procedures, and standards of conduct established by the District and the Medical Program Director. This position interacts closely with other District personnel.

Americans with Disabilities Act ~ Essential Skills

The employee shall not pose a direct threat to the health or safety of other individuals in the work place. Firefighters are expected to negotiate obstacles (including climbing ladders) while carrying heavy loads, operate light and heavy mechanical equipment, perform rescue operations, and endure physical discomfort for long periods of time. The firefighter must possess a variety of essential abilities. These include (but are not limited to) vision correctable to Department of Licensing standards for motor vehicle operators, mobility without human or mechanical assistance and dexterity sufficient to safely lift, carry, manipulate and operate firefighting equipment such as hoses, ladders, monitors and various powered equipment; some weighing as much as 150 pounds. The ability to meet these physical, mental and emotional requirements shall be determined by pre-employment testing, medical examination and regular performance evaluations.

SUPERVISION RECEIVED

The Firefighter/Paramedic reports to and is supervised by their assigned Shift Officer. When operating outside of normal station activities, and as appropriate for the activity, the Firefighter/Paramedic may report to other District supervisors. Their assigned Shift Officer reviews workplace performance for effectiveness and compliance with District policy.

SUPERVISION EXERCISED

The Firefighter/Paramedic provides direction and leadership to, and for, all District personnel as it pertains to delivering the highest quality of patient care.

SECTION 2.0 TYPICAL DUTIES

- 2.1 Establishing and maintaining a positive working relationship with other District and affiliated organizations such as hospital personnel in order to promote and maintain a high degree of professionalism.
- 2.2 Learning, maintaining an awareness of, and operating within the District's goals, policies, standard operating guides, organizational structure, standards of conduct, and workplace routines.

- 2.3 Attending job related schools and training courses as required for the position.
- 2.4 Completing all probationary training requirements and actively participating during in-service training drills and other applicable training programs in accordance with District policy. May also be assigned instructional responsibilities.
- 2.5 Responding to emergencies within the scope of his/her level of training and qualifications. Will be expected to perform the standard duties of rescue, fire suppression, and emergency medical services without the need of direct supervision.
- 2.6 Completing all records and reports commensurate to their assigned duties.
- 2.7 Responsible for his/her workplace safety while operating in the station, on the drill ground, at the emergency scene, and during any other fire department related activities.
- 2.8 Ensuring that all assigned facilities, apparatus, and equipment are routinely inspected, properly cleaned, serviced, and adequately maintained. Repairs outside the scope of Firefighter / Paramedics are to be completed through the District's standard reporting and maintenance procedures.
- 2.9 Participating in non-emergency activities and community events in various capacities.
- 2.10 Responding to medical emergencies to direct and provide patient-oriented emergency medical care and transportation.

SECTION 3.0 QUALIFICATIONS

- 3.1 Possess the technical skills necessary for the position and comparable to current industry standards. Be self-motivated, capable of advancing the District's goals and standards while contributing to a positive, productive workplace environment.
- 3.2 Exhibit effective customer service skills and possess the ability to deal effectively with the public and District personnel.
- 3.3 Possess, be able to obtain, and maintain the position-related certifications and/or qualifications as required by the District.
- 3.4 Maintain compliance with the District's minimum qualification requirements as required for the position.

SECTION 4.0 WORKING CONDITIONS

Work is performed both indoors and outdoors. This person may have routine exposure to hazards such as extreme heat and smoke. In addition, they are required to work in and around unstable structures and may encounter live electrical lines or toxic gasses. This person may also be exposed to blood and communicable diseases. The routine tasks of the position often require them to wear protective clothing and equipment.

SECTION 5.0 PHYSICAL REQUIREMENTS

This person will routinely encounter emergency situations that may require rapid evacuation of the area in order to avoid personal injury or to provide assistance to individuals. Therefore, they must be able to lift in excess of 100 pounds and must have the physical ability to walk and/or run. He/she must have the dexterity to safely and effectively manipulate standard firefighting tools and equipment. This person must have the ability to conduct voice communications in person as well as via radio and telephone. In

addition, they will be required to climb ladders and stairs, and work in confined areas with limited and/or no visibility.

SECTION 6.0 RECRUITING REQUIREMENTS

Appointment to this Firefighter/Paramedic position is dependent upon satisfactory completion of the minimum entrance requirements established by the District.

The requirements outlined in this position description may be subject to modification in order to reasonably accommodate individuals with disabilities who are otherwise qualified for appointment in this position. However, the District reserves the right to exclude individuals who pose a threat or significant risk to the health and safety of themselves, the public, or other District employees. This position description does not supersede any of the terms or conditions agreed to within the collective bargaining agreement currently in effect between the District and local 2032. This position description is subject to change as the needs of the District and the requirements of the position change.

EFFECTIVE DATE:	REPLACES:	Policy 205
FIRE CHIEF:		