



EAST JEFFERSON FIRE RESCUE

POLICY

Title of Policy: Distribution of On-Duty Personnel

Policy Number: 2002

Date of Implementation:

Replaces: NEW

Signature of Approval:

Date:

SECTION 1.0 PURPOSE

To provide all services as described in this policy the District strives to maintain a minimum level of on-duty personnel to accomplish our mission in a cost effective, safe and prudent manner. This policy attempts to specify minimum personnel levels which will and can be expanded or contracted at the discretion of the Board of Commissioners or their delegate, the Chief of the District.

SECTION 2.0 POLICY

East Jefferson Fire Rescue (EJFR) is responsible for fire protection, emergency medical services, fire prevention services and various other related services including the transport of the citizens we serve from Jefferson Healthcare to other medical facilities where follow up on specialized medical care can be continued.

Current District verbalized policy mandates that EJFR maintain a minimum of seven full-time personnel on duty on a daily basis, with the goal of expanding that number as District resources allow. Some shifts will be augmented by additional personnel, resident volunteers, which will not count towards established District personnel on duty numbers. When full-time employees number seven on duty the distribution will be as follows: three employees at station 16, two employees at station 15 and two employees at station 11. It will be the responsibility of the senior shift Lieutenant to distribute individuals to the proper location best suited to accomplish the mission of the District keeping in mind the overall qualifications of the individuals assigned to their shift. Any additional full-time personnel who may be available on any given day shall be assigned in the following order; station 16, station 15 and finally station 11.

Hospital related transport of patients are to receive high priority when requested following the memorandum of understanding between the District and Jefferson Healthcare. The District will maintain a minimum of one deployable ambulance and one deployable engine company which will consist of personnel on shift including resident volunteers and full-time employees.

The on-duty chief will make every effort to maintain these minimums through interaction with the requesting party at Jefferson Healthcare, notwithstanding any emergency 911 calls in progress. Nothing in this policy shall preclude the duty chief from dropping the one ambulance and one engine company available based on emergency 911 calls that require a patient to be transported out of district, when other transport options are not available. The duty chief shall cause a request for off-duty and volunteer personnel to be called back when resources become scarce, or may become scarce.

SECTION 3.0 RELATED SOG'S

- See following SOG's beginning with 2002a if applicable.