



EAST JEFFERSON FIRE RESCUE

POLICY

Title of Policy: Ambulance Billing

Policy Number: 6005

Date of Implementation: 12/20/17

Replaces: Policy 705

Signature of Approval:

Date: 12/12/17

SECTION 1.0 PURPOSE

This policy shall define the manner with which ambulance billing services shall be conducted at East Jefferson Fire Rescue.

SECTION 2.0 SCOPE

The following billing procedures shall be followed in order for there to be continuity of services and compliance with State and Federal Law.

SECTION 3.0 POLICY

It shall be the policy of the District:

- 3.1 That there is a system in place to accurately track and audit the ambulance billing procedure to ensure that each ambulance transport and non-transport (Deceased on Scene) who received Advanced Life Support is billed appropriately.
- 3.2 To use collection services for accounts payable and not received.
- 3.3 To provide procedures for relief from debts in cases where there is inadequate resources to pay for emergency medical transport.
- 3.4 To accept as "Write Off" and not send to the Credit Agency all uncollected billings resulting from the transport of a patient who subsequently dies as a result of their injury or illness.
- 3.5 To accept as "Write Off" and not send to the Credit Agency any uncollected billing less than \$200.
- 3.6 To allow the billing agency to "Adjust Off" any credit balance of \$5.00 or less.
- 3.7 That no person will be denied medical care because of his or her inability to pay.

SECTION 3.0 RELATED SOG'S

- See following SOG's beginning with 6006a