



**JEFFERSON COUNTY
FIRE PROTECTION DISTRICT NO. 1
(EAST JEFFERSON FIRE RESCUE)**

**BOARD OF COMMISSIONERS
MEETING MINUTES FROM SEPTEMBER 16, 2020**

CALL TO ORDER

Chairman David Johnson called the meeting to order at 7:00 PM. Virtual “GoToMeeting” held on-line: call in number (571) 317-3122, Access code or ID 541-149-357.

COMMISSIONERS & ADMINISTRATIVE STAFF

District 1 Commissioners: David Johnson, David Seabrook, Geoffrey Masci and George Randels

Absent:

Admin Staff: Interim Chief Smith, AC Tracer, AC Brummel and District Secretary Ysseldyke-All

1. AGENDA CHANGES – Chairman Johnson added to new business: C. Staffing.

2. CONSENT AGENDA

MOTION: Commissioner Masci made a motion to approve the Consent Agenda and all financial information as follows:

- Minutes from the August 19, 2020 Regular Meeting
- General Fire warrants dated August 25, 2020 and September 1, 2020, totaling **\$46,095.85**
- EMS expenditure warrants dated August 25, 2020 and September 1, 2020, totaling **\$31,596.01**
- Payroll expenditure warrants dated August 18, 2020 and September 3, 2020, totaling **\$416,946.47**

Commissioner Randels seconded the motion. Motion carried by unanimous vote.

3. LIST OF CORRESPONDENCE – in Board packet

4. PUBLIC COMMENT – Bud Ayers from the Marrowstone Island Foundation stated that the MIF grant would be suspended until the Station 1-2 project gains forward momentum again. He also asked about the Pulse Point app. Chairman Johnson asked if the Marrowstone attendees had seen the station 1-2 project listed on the EJFR website.

5. PRESENTATIONS – Jim Nuerenberg gave a Power Point presentation on the station 1-2 project. This included the different types of structures and costs associated for station 1-2.

6. ACKNOWLEDGEMENTS – None

7. STAFF REPORTS

Interim Chief Smith

No Monthly report due to deployment

AC Brummel

Monthly report included in the meeting packets.

- The fee schedule for the use of the live fire training facility is almost finished. Central Kitsap Fire & Rescue and Bainbridge Island are both interested in using the facility.
- Currently working on CAD upgrades that include response plans and the renumbering of units.
- Crews are completing their tender driver-training and operations review on the H&W tender purchased from Bainbridge Island.

September 16, 2020

- New gas detectors were purchased with a 2018 AFG grant for E11, E15 and E16.
- EJFR has implemented a new process for the way narcotic pharmaceuticals are dispersed for our paramedics to deliver to EMS patients. Thanks to paramedics Weaver and Ridgway for the implementation and training.
- Commissioner Seabrook commended Chief Brummel for his response to the post office near Station 1-1 where he aided a sheriff delivering CPR with a shock from an AED.

AC Tracer

Monthly report included in the meeting packets.

- Chief Smith and Emily Stewart are both out on wildland deployments.
- Kudos to Emily for being deployed and continuing to keep the EJFR office operating.

PES/PIO

No Monthly report due to deployment

8. FIREFIGHTER'S ASSOCIATION REPORT - None

9. OLD BUSINESS

A. Commissioner Districts - Update

The County was pressed again to get the districts agreed upon.

B. Chief Search Committee – Update

Chairman Johnson said the search committee has vetted three candidates for the Chief position. He asked the Board for permission to bring two of the candidates to Port Townsend for a one on one meeting with the Board members.

MOTION: Commissioner Masci made a motion to approve travel costs for two Chief candidates to attend interviews in Port Townsend. **Commissioner Randels** seconded the motion. Motion carried by unanimous vote.

Human Resource Manager Stewart will schedule the meetings.

C. Station 1-2 - (update)

Discussed during Jim Nuerenberg's presentation.

10. NEW BUSINESS

A. Commissioner Appointment

Four applicants were discussed for appointment to the EJFR Board. The discussion was tabled until after the executive session to occur after all the other new business agenda items are discussed.

B. Policy #5000 – Paramedic Program Training Standards

A discussion was had about the Medic One program continuing to be the only training allowed for paramedics as dual role employees. Paramedics, Chiefs and Commissioners all commented. The single role program needs a pathway to the fire side of EJFR as well as incentive for people to become a member of the single role, M17 cadre. Chief Smith will continue with a solution for the single role recruitment and dual role integration.

C. Staffing

Chairman Johnson brought forth some ideas for staffing in the future. This included Battalion Chiefs and an MSO. Everyone was encouraged to get back to Chairman Johnson with any comments about the discussion or ideas for staffing. Commissioner Randels thanked Chairman Johnson for the conversation starter.

Executive Session

Chairman Johnson announced the Board will go into executive session for 20 minutes at 8:50 p.m. for an **Executive Session** in accordance with RCW 42.30.110(1)(g): *To evaluate the qualifications of an applicant for public employment or to review the performance of public safety personnel.*

District Secretary Ysseldyke-All attended. Chairman Johnson reconvened the board meeting at 9:10.

Informational only, no action taken.

MOTION: Commissioner Randels made a motion to appoint Deborah Stinson to fill the vacated District 3 EJFR Commissioner position. **Commissioner Seabrook** seconded the motion. Motion carried by unanimous vote.

11. UPCOMING EVENTS

Snure Seminars: 32nd Annual Pre-Conference Laws Update, October 21, 2020, Spokane (Davenport Grand Hotel), 6:30 - 9:30 pm *Cancelled possible virtual alternative*
WFCA 72nd Annual Conference - Spokane Davenport Grand Hotel (333 W Spokane Falls Blvd, Spokane 99201); October 22-24, Detailed information regarding classes and registration will be available in August. *Cancelled possible virtual alternative*

GOOD OF THE ORDER – Assistant Chief Tracer thanked all the EJFR employees on the front line for doing a great job especially without a permanent Chief.

ADJOURNMENT

MOTION: Chairman Johnson made a motion to adjourn the meeting at 9:15 PM. **Commissioner Randels** seconded the motion. Motion carried by unanimous vote.

Jefferson County Fire District 1

David Johnson, Chairman

David Seabrook, Vice Chairman

Geoffrey Masci, Commissioner

George Randels, Commissioner

ATTEST:

Teresa Ysseldyke-All, District Secretary

September 16, 2020