



**JEFFERSON COUNTY
FIRE PROTECTION DISTRICT NO. 1
(EAST JEFFERSON FIRE RESCUE)**

**BOARD OF COMMISSIONERS
SPECIAL MEETING MINUTES FROM MAY 5, 2021**

CALL TO ORDER

Chairman Johnson called the meeting to order at 9:00 AM. Virtual “GoToMeeting” held on-line: call in number (872) 240-3212, Access code or ID 316-757-237.

COMMISSIONERS & ADMINISTRATIVE STAFF

District 1 Commissioners: David Johnson, David Seabrook, George Randels, Geoffrey Masci and Deborah Stinson

Absent: AC Brummel

Admin Staff: Chief Black, AC Tracer, HR Manager Stewart and District Secretary Ysseldyke-All

NEW BUSINESS

A. *Standards of Cover and Strategic Plan Workshop* – Chief Black gave a PowerPoint presentation that provided EJFR organizational background and defined community risk assessment (CRA), standards of cover (SOC) and the strategic plan (S/P) process. Two vendors have already been identified and a third has been contacted to see if they are available to present a bid.

MOTION: Commissioner Masci made a motion to form an ad hoc committee consisting of the Chief, two admin members, two commissioners and two union members to interview vendors for the creation of an EJFR standards of cover and strategic plan. The committee will bring their recommendation back to the Board. **Commissioner Stinson** seconded the motion. Motion carried by unanimous vote.

The ad hoc committee will be Chief Black, Commissioners Masci and Seabrook, Union representatives Martin and White, and admin representatives Brummel and Ysseldyke-All.

A list of desired deliverables for the vendors should be sent to Chief Black to compile. Some possible deliverables were discussed.

Contracts for service should be addressed with the vendors for enhanced collaboration with other agencies. Stakeholder groups may be consulted during the strategic plan creation. It was stressed that the community should have involvement in the process.

Chief Black will take the lead with contacting the vendors.

The Union is in favor of a standards of cover and strategic plan as long as it focuses on how to better serve the community instead of a how to get more with less mentality. Chief Black thanked the Union and said that the Union could help point out the blind spots of where we are thin for level of risk.

B. *Public Comment* – None

GOOD OF THE ORDER – None

May 5, 2021

ADJOURNMENT

MOTION: Commissioner Masci made a motion to adjourn the meeting at 10:32 AM.
Commissioner Stinson seconded the motion. Motion carried by unanimous vote.

Jefferson County Fire District 1

David Johnson, Chairman

David Seabrook, Vice Chairman

Deborah Stinson, Commissioner

Geoffrey Masci, Commissioner
ATTEST:

George Randels, Commissioner

Teresa Ysseldyke-All, District Secretary