



EAST JEFFERSON FIRE RESCUE

JOB DESCRIPTION

Number: 0001

Career Firefighter / EMT

SECTION 1.0 PURPOSE

To establish a Career Firefighter / EMT job description under the supervision of a Fire Lieutenant or other ranking officer. Individuals classified as Firefighter / EMT perform a complete range of firefighting / EMT activities and operate any and all Fire Department equipment, tools and apparatus within its full operational capability to protect life and property of and to deliver certified emergency first-aid services at the Emergency Medical Technician (EMT) level. Work is performed in accordance with specified policies, procedures, and practices learned on-the-job and often performed under unpleasant, stressful and /or hazardous conditions. Work may frequently require the performance of extremely physically demanding tasks for extended periods. Individuals spend substantial amounts of time engaged in routine inspection, testing, cleaning and maintenance of equipment, apparatus and quarters and/or supervised firefighting, EMT, or other associated training.

SECTION 2.0 SCOPE

Individuals are expected to perform conscientiously, proficiently and independently at any and all emergency and non-emergency assignments and duties of a regular or irregular nature. Responsible for recognizing the importance placed on activities by the public and for tactful and respectful treatment of citizens. Individuals are responsible for assigned fire prevention, and suppression equipment of the Fire Department. Work involves the potential for personal injury, and individuals must be able to act without supervision and to exercise independent judgment and discretion in meeting emergencies. Fire prevention and suppression assignments are normally performed in accordance with departmental policies, rules, Standard Operating Policy and established precedent, with matters requiring deviation normally referred to next higher command level for decision or direction. Performance is reviewed on a continuous daily basis by department superiors through an appraisal of work methods, results achieved, reports personal inspection and discussion. An occasional personal performance check list may be provided to the employee.

Americans with Disabilities Act ~ Essential Skills

The employee shall not pose a direct threat to the health or safety of other individuals in the work place. Firefighters are expected to negotiate obstacles (including climbing ladders) while carrying heavy loads, operate light and heavy mechanical equipment, perform rescue operations, and endure physical discomfort for long periods of time. The firefighter must possess a variety of essential abilities. These include (but are not limited to) vision correctable to Department of Licensing standards for motor vehicle operators, mobility without human or mechanical assistance and dexterity sufficient to safely lift, carry, manipulate and operate firefighting equipment such as hoses, ladders, monitors and various powered equipment; some weighing as much as 150 pounds. The ability to meet these physical, mental and emotional requirements shall be determined by pre-employment testing, medical examination and regular performance evaluations.

SECTION 3.0 TYPICAL DUTIES

- 3.1** Respond via mobile fire suppression apparatus to calls or reports of actual, possible or potential occurrence of fire, explosion, uncontained hazardous/volatile material/chemical contamination

or other property and/or life threatening emergency condition to suppress, control, remove, contain or otherwise mitigate the hazardous situation or materials.

- 3.2** Regularly utilize and operate a wide variety of fire suppression and first-aid equipment such as pumpers, aerial or hand-held ladders, hoses, oxygen apparatus, chain saws, Hurst tool,(other types of extrication equipment as required), hooks, axes, hose lines, fans, pumps, shovels, backboards, dressings and splints.
- 3.3** As required, clean service and test designated fire apparatus and equipment to ensure constant readiness for emergency response; inventory associated tools, equipment and effect their appropriate placement; report to superiors observations of actual or potential equipment deterioration, malfunction, failure or loss.
- 3.4** As required, remove individuals and property from hazardous situations in accordance with established departmental procedures governing the circumstances.
- 3.5** Render emergency first-aid services to the EMT level at minimum utilizing standard procedures and equipment.
- 3.6** Perform salvage task as required including covering furnishings, ventilation of premises; removing debris and pumping; sweeping and vacuuming water.
- 3.7** Participates in drills, simulated catastrophes, classes, seminars and other learning/training exercises.
- 3.8** As directed, perform general maintenance work on Fire Department equipment and quarters such as cleaning, polishing and minor adjustments and repairs of apparatus and accessories; hydrant testing; washing and polishing vehicles; washing, hanging and drying hose; vacuuming carpets; washing walls and floors; and checking and replenishing disposable supplies.
- 3.9** Perform designated activities in the preparation of pre-fire maps including building drawing and gas and/or electrical services(s) shut-offs utilizing personal computer consoles and/or drawing sketched and layouts.
- 3.10** Conduct fire protection and other related inspections on behalf of the Fire Chief as assigned.
- 3.11** Conduct presentations before school groups and service organizations on fire prevention, suppression procedures and equipment as assigned. May be called upon to conduct public tours of department facilities.
- 3.12** As necessary, perform work activities in the capacity of Fire Lieutenant.

SECTION 4.0 QUALIFICATIONS

- 4.1** Position requires knowledge of the field of assignment and physical and mental ability sufficient to perform thoroughly and accurately the full scope of responsibility as illustrated by example in the above job description. Must be a minimum of eighteen (18) years of age.
- 4.2** Meet provisions as established by the Board of Commissioners for JCFPD#1
- 4.3** High school graduate or GED.

- 4.4** Ability to satisfactorily complete course work and training such as Washington State Fire Academy and other in-service training in methods, procedures and techniques of fire science work presented by employees of higher classification in the department or by attendance at special schools as assigned.
- 4.5** Possess or ability to obtain a valid State of Washington Driver's License, and, as required, Emergency Vehicle Accident Prevention Certificate, with a driving record free of any significant moving violations.
- 4.6** Possess or ability to obtain specialized motor vehicle driver's license as required to perform the job.
- 4.7** A driving record free of violation which related to ability to learn the awareness, responsiveness and skill necessary to drive fire vehicles safely and effectively under emergency conditions.
- 4.8** A personal record free of any convictions which relate to fitness to perform the job of Firefighter.
- 4.9** Ability to learn principles and techniques of modern fire prevention, suppression and life saving procedures and techniques.
- 4.10** Ability to learn to read, interpret and properly apply laws applicable to fire service work.
- 4.11** Possess and maintain a valid State of Washington Emergency Medical Technician Certification.
- 4.12** Ability to express self clearly, concisely in speaking and writing and legibly in writing or printing.
- 4.13** Ability to memorize and recall detail e.g., streets, roads and related geographical features to facilitate response to calls and alarms.
- 4.14** Ability to maintain composure and self-control under adverse conditions, e.g., critical injuries and death.
- 4.15** Ability to cope with situations firmly, courteously, tactfully and with respect for the rights of citizens.
- 4.16** Ability to establish and maintain effective working relationships with other employees.
- 4.17** Ability to perform duties and maintain personal conduct, attitude and appearance that conform to strict policies, procedures, discipline and within a "chain of command" management system.
- 4.18** Ability to hold self in readiness at all times to answer calls, accept authority, obey orders of superiors and accept a strict personal organizational code of conduct and ethics.
- 4.19** Ability to adjust to a lifestyle that requires working twenty-four hour shifts or other work schedules, including work on holidays and being subject to overtime, holdover and callback at any time.
- 4.20** Ability to maintain a balanced perspective about life in general notwithstanding a continuous potential life-threatening situation.
- 4.21** Should be able to meet performance standards established by National Fire Protection Association and Washington State Fire Chief's Association.
- 4.22** Must have no felony convictions including no convictions in Domestic Violence, crimes against children, elderly or sex offense convictions.

The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak workload.

EFFECTIVE DATE:

REPLACES: Policy 201

FIRE CHIEF: