



EAST JEFFERSON FIRE RESCUE

JEFFERSON COUNTY FIRE PROTECTION DISTRICT NO. 1 BOARD OF COMMISSIONERS

In Person

ST 6 - 9193 Rhody Dr. Chimacum, WA

VIRTUAL MEETING

<https://us06web.zoom.us/j/87867559242>

3:00pm

AGENDA

December 16, 2025

CALL TO ORDER (3:00 P.M.)

PLEDGE OF ALLEGIANCE

1. Agenda Changes –

2. Consent Agenda

A. Approve Minutes from November 12, 2025, Special Board Meeting and TAB 2A
the November 18, 2025, Regular Board Meeting

B. Vouchers

- Approve General Fire expenditure warrants dated November 13, 2025, and November 26, 2025, totaling **\$187,713.23**
- Approve EMS expenditure warrants dated November 13, 2025, and November 26, 2025, totaling **\$53,792.17**
- Approve payroll expenditure warrants dated November 19, 2025, and, December 4, 2025, totaling **\$845,330.30**

3. Correspondence –

4. Public Comment – *(for items not on agenda, 3 minutes per person)*

5. Presentations –

6. Announcements and Acknowledgements

A. EJFR Media Spotlight –

TAB 6A

B. Other Acknowledgments/Announcements

7. Staff Reports -

TAB 7

Chief Black
HR Manager
Exec. Asst/Dist. Secretary
MSO
Training Captain

Deputy Chief Brummel
Finance Director
CRR Manager
Battalion Chiefs

8. Committee/Workgroup Reports

- A. Budget Committee - *Done*
- B. Data Group - *Did not meet*
- C. Community Risk Reduction
- D. Apparatus Committee
- E. Facilities Committee – *Did not meet*

TAB 8D

9. JeffCom Report –

TAB 9

10. Local 2032 Report

11. Public Comment – *(for items on the agenda, 3 minutes per person)*

12. Old Business

- A. SP Implementation Tool
- B. 2026 Migration to Teams and SharePoint Refresher

TAB 12A

13. New Business

- A. Policies – Credit Card and Travel Policy
 - 1. SOG 6006b Travel Expenses
 - 2. SOG 6010a Credit Card Usage
- B. Resolution 25-17 Surplus Property
- C. Designate Funds Received from GEMT FY2024 Settlement
- D. Salish REAL Team MOU
- E. JC Fire Commissioners & Admin 2026 Hosting In-Person Mtg
- F. Oath of Office – Commissioner Seabrook
- G. Election of BOC Chair/Vice Chair

TAB 13A

TAB 13B

TAB 13C

TAB 13D

- 1) ***Executive Session Pursuant to RCW.42.30.110(i)(g) review the performance of a public employee***
- 2) ***Executive Session Pursuant to RCW.42.30.110(i)(g) review the performance of a public employee***

14. Upcoming Topics/Events

TAB 14

- Implementation of SharePoint
- Drug Free Workplace SOG update

Good of the Order –

- Food Bank Donation Challenge

Adjournment

****Any attached documentation is subject to change without notice, as additions/deletions may be required. Confidential information excluded from public viewing****